

Production Preparator

We are recruiting a Production Preparator for our QA/QC/Engineering department.

Production Preparator shall work in a functional organization that enables Production to deliver internal and external projects according to agreed project plan and quality level.

Production Preparator is responsible for translating engineering information (drawings, technical specifications, client job requests, on site measurements, etc.) into production information to be used for projects works execution. Production preparator is the link between project manager, engineering, procurement, materials stock, and production.

Production Preparator responsibilities are listed below:

Production preparation

- Site or onboard inspection of jobs and mark-ups
- prefabrication / preparation documents (plate nesting, profile cutting details, bending informations, etc.)
- fabrication / installation drawings
- full traceability of material for internal and external projects
- material stock update/maintenance
- Final documetation preparation

Quality Control / Quality Assurance

- Dimensional control inspections and reports
- Structural inspections assistance for QA/QC inspector
- Materials Traceability system control and development
- Assurance of uniform output of documentation & „drawn, checked, approved“ process
- Development and maintenance of documentation system

Knowledge, and Experience Requirements

- IT Literacy, CAD software proficiency
- Shipbuilding/ship repair technical experience
- Ship design draughting / engineering experience
- Ability to communicate effectively, both verbal and written, with all internal organization departments, suppliers, subcontractors, customers and regulatory authorities.
- Strong coordination and organization skills, with strict emphasis on accuracy and attention to detail.
- Good verbal and written communication skills in English. Swedish is meritorious.
- Knowledge of project specific documentation related to ship repairs and conversions
- Must have the ability to work within strict deadlines and under pressure while maintaining a professional demeanor.

Educational background:

High School technical profile as a minimum, university level preferred.

Good knowledge English, both speaking and writing.

B driving license.

The position is a permanent full-time employment.

Does it sound interesting? Send us your application as soon as possible. We work with ongoing selection. Indicate when you can start the employment and possibly salary expectations. The application with CV is sent via e-mail to ansokan@oddab.eu. Please mark it with "Production Preparator".